Ref. No.   : 16/SS-SE/2018-19   Date : 16·08· 2018

NOTICE

All 1st Year Semester Students (Honours & General) are being informed that University of Calcutta Registration process for the Session 2018-2019 will be starting from 17.08.2018 to 25.08.2018. Students are directed to fill in their Registration forms through our college website **www.cccba.ac.in** . Students should carefully follow the instructions available in the website and bring the required documents mentioned below.

Students should keep in mind the followings before applying for the Registration Forms :

1. Students Log in with College Application Form No.(i.e. CCCBA180....) for user ID and Password always Date of Birth.Put you date of birth in DD-MM-YYYY format.
2. You also need to upload **Scanned images(30 KB)** of your recent coloured Photo and **full Signature (20 KB)** , **10+2 (HS/Equiv.) Admit Card and 10+2(HS/Equiv.) Marksheet**. This is very important. Photos must be clear against light background and must show the front face. Carry Aadhar Card in Original and photocopy of the same.
3. STUDENTS SHOULD CAREFULLY FILL ALL THE FIELDS IN THE CU REGISTRATION FORM . ONCE THE FORM IS SUBMITTED IT CANNOT BE CHANGED.
4. After following the instructions carefully, submit the form and students should print the full 2 page form in an A4 size paper with BOTH SIDE print out.
5. Students should submit the Both side printed CU Registration Form along with the following documents to their respective college office within 17th August to 25th August, 2018 during office hours .
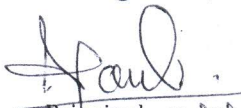
   Documents Required :

   1. Fees Book (with Roll Number& Section)
   2. Xerox copy of Mark Sheet & Admit Card of Class (10+2) in A4 Size Paper (Not attested) and 10th (MP/Equiv.) Admit Card .
   3. Xerox copy of SC, ST, OBC and Physically Challenged Certificate if any .
   4. Original Migration Certificate (Other than ISC, CBSE, WBCHSE, NIOS and Rabindra Mukta Vidlaya).
   5. Xerox copy of AAdhar Card (if available)
   6. One copy of (Stamp Size) coloured Photograph.

REGISTRATION FORMS WILL NOT BE ACCEPTED ANY DATA CORRECTED WITH PEN OR WHITE FLUID (WHITENER) IS USED IN THE FORM

Registration Fees for 1st Semester:

For General Category Students :	Rs. 110/-
„ „ „ Migrating Students :	Rs. 210/-
„ SC/ST/OBC/BPL/PH Students :	Rs. 35/-

Registration Fees must be deposited at college counter on 16th to 24th August 2018 before filling up the Registration form between 3.30 p.m. 6.30 p.m.

Principal 16/8/18
City College of Commerce
& Business Administration